Selecting and Reporting
2014-15 Programs of Study (POS)

Select **ALL** state approved POS and any prior years approved Special Programs of Study (SPOS) your district plans to offer for **each school** in your district. This is extremely important because LEAs must declare at least one POS in order to receive Perkins funding. When selecting programs of study, please use the 2014-15 Program of Study document to see the courses within each program of study.

If your district plans to apply for a new SPOS, please refer to 2014-15 SPOS Application form. You will need to complete this form if more than one of the courses you want to offer differ from a state approved POS.

2014-15 POS must be selected and submitted no later than April 23, 2014.

Log on Procedure for 2014-15 Programs of Study
(The POS reporting application is a state secured authorization application.)
1. Click https://www.k-12.state.tn.us/authorize/login.aspx to open the State "Login Authorization" screen.
2. Use your *eTIGER* user id and password to log in.
3. Select application "Program of Study".

Selecting and Reporting 2014-15 POS by School
1. After login and selection of "Program of Study" application, on "Clusters - Programs of Study" page, click "School Assignments."
2. Select "School Year 2014-15," check "District" listed as your district
3. Select a participating school from your dropdown list and indicate all POS (including prior years approved SPOS) which will be offered at this school for the 2014-15 school year. (Any previously approved SPOS will appear with an "s and numeral").
4. After selecting your POS, click "Save Changes." (Your user id and date will be attached to the selected POS.)
5. Repeat steps 2-4 for each school.
6. Once all programs of study have been selected for every school, confirm your selections by clicking "Print District." You may also print this page for your records.
7. The courses within the program of study will not appear on the "Print District" screen. In order to view the courses listed in a POS, please refer to the 2014-15 Program of Study document you used to select which POS you plan on offering.

New SPOS
1. SPOS applications must be submitted by email to Melissa Canney at Melissa.Canney@tn.gov no later than May 23, 2014. Any application received after this date will not be considered for approval.
2. An email will be sent to the CTE Director by June 20, 2014, to indicate approval status.
3. Once a new SPOS is approved, you will need to log into eTIGER to select the SPOS for 2014-15 school year no later than July 1, 2014.